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Putra
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**MEET AND GREET
DEPUTY DEAN (GRADUATE STUDIES, RESEARCH AND
INTERNATIONAL)**

FACULTY OF AGRICULTURE

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Welcome

NEW POSTGRADUATE STUDENT

SECOND SEMESTER 2023/2024

Welkomma

Herzlich willkommen

Welkom

Selamat datang

Mirë se vini

Swaagat

Yôkoso

Wëllkom

Wilujeng sumping

Bonvenon

Ahlan wa sahan

Dobrodošli

환영합니다

Mishto avilian tú

Bienvenue

Bem vindo

ยินดีต้อนรับ

Hosgeldiniz

Hosgeldiniz

Udvözlet

Kyo tzo pa eit

Haere mai

Gratus mihi venis

bienvenidos

Khush amdeed

Fàilte

Hush kelibsiz



FACULTY STRUCTURE

CARTA ORGANISASI JAWATANKUASA PENGURUSAN FAKULTI PERTANIAN 2024





ORGANIZATION CHART DEPUTY DEAN OFFICE [GRADUATE STUDIES, RESEARCH AND INTERNATIONAL]





JOBSCOPE IN DEPUTY DEAN OFFICE



Mrs. Che Zailawati Abdul Ghani

+603-8946 4969

chezailawati@upm.edu.my

- Overall Governance
- Secretariat, Faculty Graduate Studies Committee [JKPSF]
- Secretariat, Research, and Innovation Committee [JKKA]
- Members, Faculty Management Committee [JKPF]
- Managing Research Grants and MyRA ,Manage Inaugural Lectures, Graduate Seminars, Research Invention, and Innovation Exhibition (PRPI), Research Exhibition



Ms. Hafsa Johan

+603-9769 4806

hafsa_ho@upm.edu.my

- Stewardship in the Review of Graduate Studies Curriculum
- Office Records Officer [Decisions of the Senate, JKPSF, JKPF, JKPSU, JKPP and JKKKPSU]
- Issuing Faculty Level Appointment Letter
- Assisting the Deputy Dean in the process of handling graduate students with problems
- Assist the Deputy Dean in giving feedback to students. Lecturer and public



Mr. Mohammad Nazrin Osman

+603-9769 4975

nazrin_osman@upm.edu.my

- Manage offers of scholarships or graduate internal assistance
- Manage the administration of research funds under the faculty
- Monitor and update records for faculty research projects whether local or international research
- Manage claim documents related to Research Assistants, Research Assistants and Research Graduates
- Manage related Enumerators
- Manage sponsorship for GRA, GRF, IGRF and SGRA students
- Manage Inaugural Lectures, Graduate Seminars, Research Invention, and Innovation Exhibition (PRPI), Research Exhibition.



JOBSCOPE IN DEPUTY DEAN OFFICE



Mrs. Syaza Safwanah Shahudin

+603-9769 4980

syaza@upm.edu.my

- Manage applications for recruitment or admission of graduate students
- Manage the Student Thesis Examination Committee
- Manage the graduate student thesis evaluation process
- Manage the faculty/university collaboration network related to MoU/MoA/Letter of Intent and other legal documents
- Manage Faculty's Awards Application



Ms. Siti Nurhajar Roslan

Administrative Assistant

+603-9769 4976

sitinurhajar@upm.edu.my

- Manage extension student registration
- Manage semester course offerings
- Develop and prepare Lecture Schedule for each semester perform course registration
- Manage the addition and drop of courses
- Manage course status changes
- Manage course waivers and credit transfer
- Manage the exchange of programs and fields of study
- Manage the change of education standards and Delays Semester
- Manage applications to withdraw from studies
- Manage the extension of the study period
- Manage students' comprehensive examinations
- Manage the first appointment in the Faculty's Supervisory Committee (JKP)
- Manage the re-appointment of Faculty Supervisory Committee members
- Manage Putra BLAST and Teaching Assessment



7 Academic Departments Faculty of Agriculture

Department of Crop Science

Department of Plant Protection

Department of Land Management

Department of Animal Science

Department of Agriculture Technology

Department of Agribusiness and
Bio Resource Economics

Department of Aquaculture



Academic Programs Faculty of Agriculture

7 Undergraduate Programs

UG

- Bachelor of Agricultural Science with Honours
- Bachelor of Horticultural Science with Honours
- Bachelor of Science in Agribusiness with Honours
- Bachelor of Science in Plantation Management with Honours
- Bachelor of Animal Science with Honours
- Bachelor of Science in Aquaculture with Honours
- Bachelor of Technology in Smart Agriculture with Honours



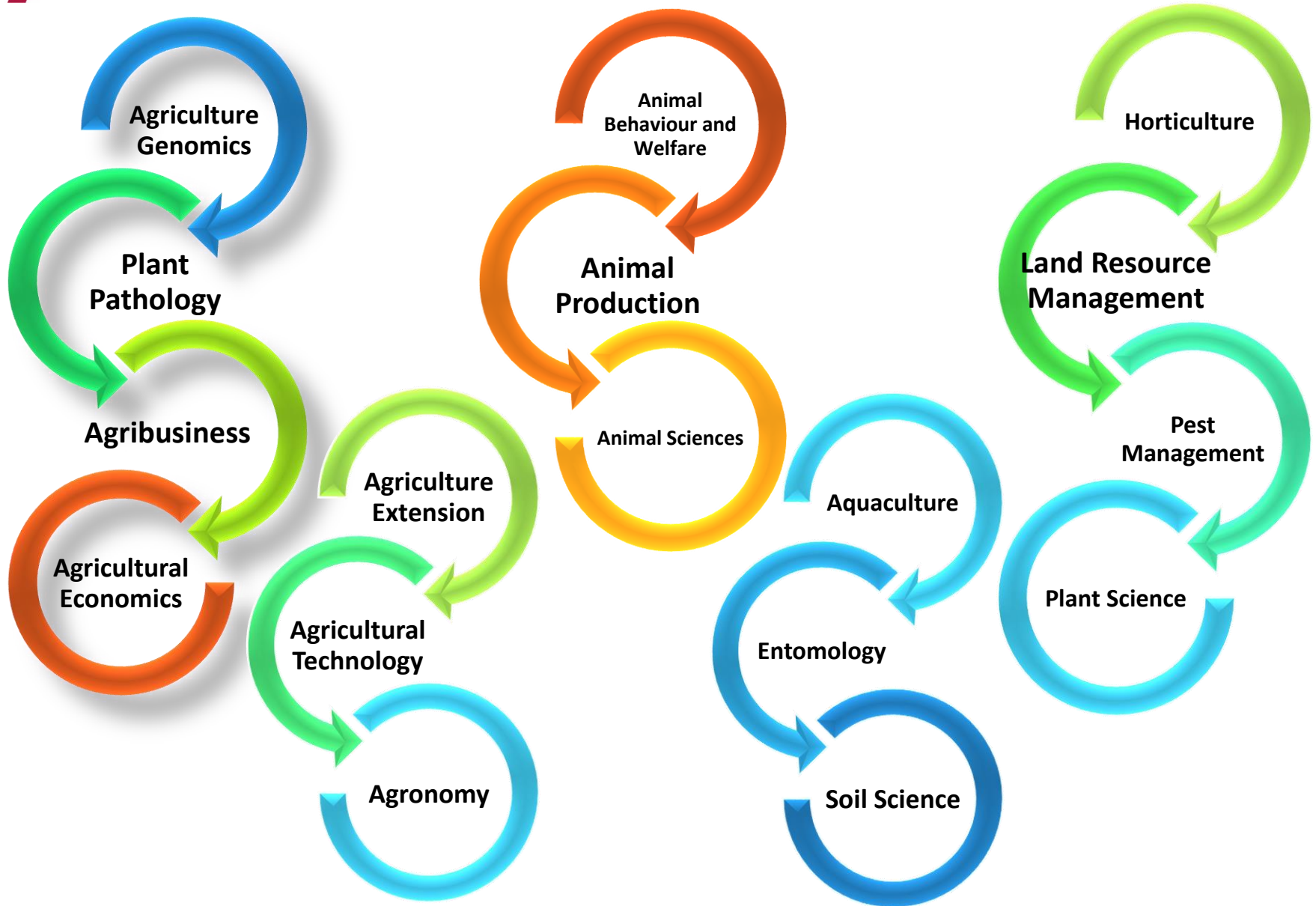
4 Postgraduate Programs

PG

- Doctor of Philosophy (by thesis)
- Master of Science (by thesis)
- Master in Land Resource Management (course work)
- Master in Plantation Management (course work)
- Master in Tropical Soil Science (course work)



FIELD OF STUDIES (FOR MSc AND PhD) – BY RESEARCH (17)



Facilities

Faculty of Agriculture

TEACHING FACILITIES

- LECTURE ROOMS
- LECTURE HALLS
- MUSEUMS (INSECTS & SEEDS)



LAB FACILITIES



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FARM FACILITIES



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[uniputramalaysia](#)

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MASTER BY COURSE WORK

MASTER IN PLANTATION MANAGEMENT

**Coordinator,
Master in Plantation Management**
Dr. Sumaiyah Abdullah
sumaiyah@upm.edu.my



MASTER IN LAND RESOURCE MANAGEMENT

**Coordinator,
Master in Land Resource Management**
Dr. Syaharudin Zaibon
syaharudin@upm.edu.my



New!

MASTER IN TROPICAL SOIL SCIENCE

**Coordinator,
Master in Tropical Soil Science**
Dr. Muhammad Firdaus Sulaiman
muhdfirdaus@upm.edu.my



ODL PROGRAM

MASTER IN PLANTATION MANAGEMENT (ODL)

**Coordinator,
Master in Plantation Management
(Online Distance Learning)**
Dr. Mohd As'wad Abdul Wahab
mohdaswad@upm.edu.my



MASTER IN FOOD SECURITY

**Coordinator,
Master in Food Security**
Associate Professor Dr. Nolila Mohd Nawi
Email: nolila@upm.edu.my

IN PROGRESS



MASTER OF AGRIBUSINESS MANAGEMENT

**Coordinator,
Master of Agribusiness Management**
Dr. Mark Buda
markbuda@upm.edu.my

IN PROGRESS



MASTER IN PLANT HEALTH MANAGEMENT

**Coordinator,
Master in Plant Health Management**
Professor Dr. Wong Mui Yin
muiyin@upm.edu.my

IN PROGRESS



MASTER IN CIRCULAR AQUACULTURE SCIENCE

**Coordinator,
Master in Circular Aquaculture Science**
Dr. Nur Leena Wong Wai Sin
nurleena@upm.edu.my

IN PROGRESS



MASTER OF ANIMAL SCIENCE

**Coordinator,
Master of Animal Science**
Associate Professor Dr. Henny Akit
henny@upm.edu.my

IN PROGRESS



POSTGRADUATE PROGRAMS COORDINATOR

POSTGRADUATE SEMINAR

Coordinator of Postgraduate Seminar
Dr. Izharuddin Shah Kamaruddin
izharuddin@upm.edu.my



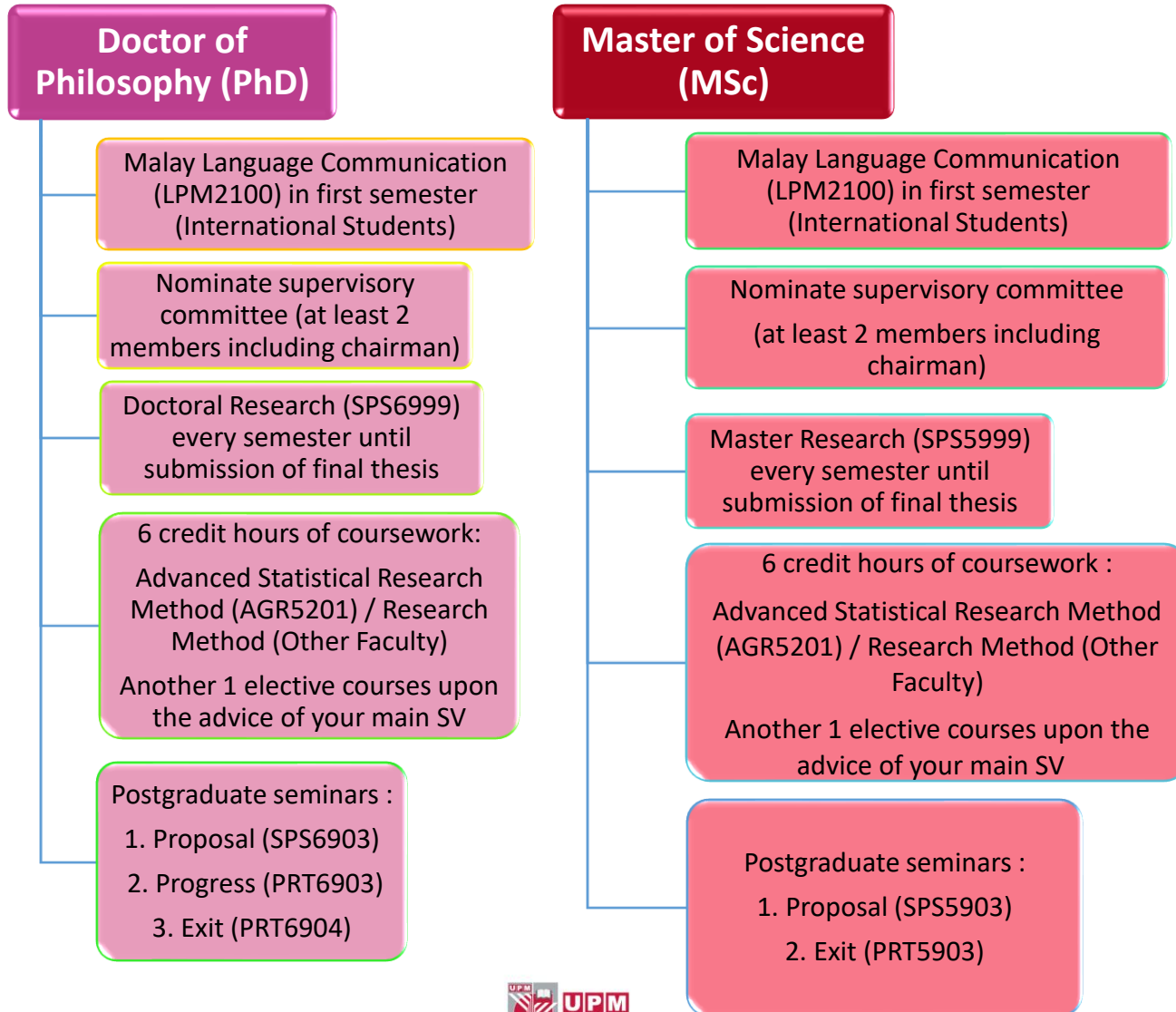
SPECIAL ASSIGNMENT

Coordinator of Special Assignment Course
Associate Professor Dr. Tan Geok Hun
geok_hun@upm.edu.my



Postgraduates Programs

By Research



POSTGRADUATE CANDIDATURE CHECKLIST



1 Go to Post Graduate Faculty of Agriculture Website

2 Teaching & Learning > Postgraduate Candidature Checklist

TEACHING & LEARNING



This column was developed as the main reference for active students of the Faculty of Agriculture...more...

- Academic Calendar
- List Of Courses Offered
- **Postgraduate Candidature Checklist**
- Form Submission

No	Things to be done	Recommended Study Period																				
1	Meet/Contact your advisor as stated in the offer letter to discuss your study plan and programme requirement.																					
2	International students: Register LPM2100 (Malay Language Communication) and fulfil English requirement.	Semester 1																				
3	Register for Doctoral (SPS6999) / Master's Research (SPS5999) / (compulsory) - Doctoral by Research (every semester until your thesis is submitted for examination) Notes: ◦ The number of credits (3, 6, 9, 12) shows the thesis workload of the student. ◦ International students will not be allowed to submit Progress Report (GS-11) if you fail to pass your course every semester.	Every semester																				
4	201 – Advanced Statistical Methods (compulsory) or subject research Methodology. Students can choose either one but get advice from your supervisor/advisor	Semester 1 or 2																				
5	Registration Register for courses as advised by your advisor/supervisor before the 2nd semester <table border="1" style="width: 100%;"> <thead> <tr> <th colspan="2">Master by research</th> <th colspan="2">PhD</th> </tr> <tr> <th>Coursework</th> <th>No. of Credit</th> <th>Coursework</th> <th>No. of Credit</th> </tr> </thead> <tbody> <tr> <td>Research Methodology</td> <td>3</td> <td>Research Methodology</td> <td>3</td> </tr> <tr> <td>Elective course</td> <td>3</td> <td>Elective course</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td>Elective course</td> <td>3</td> </tr> </tbody> </table>	Master by research		PhD		Coursework	No. of Credit	Coursework	No. of Credit	Research Methodology	3	Research Methodology	3	Elective course	3	Elective course	3			Elective course	3	Semester 1 or 2
Master by research		PhD																				
Coursework	No. of Credit	Coursework	No. of Credit																			
Research Methodology	3	Research Methodology	3																			
Elective course	3	Elective course	3																			
		Elective course	3																			

3 Download PDF File

Website : [Click Here](#)

POSTGRADUATE STUDENT CHECKLIST [FACULTY OF AGRICULTURE]

POSTGRADUATE STUDENT FACULTY OF AGRICULTURE

No	Things to be done	Recommended Study Period																																										
1	Meet/Contact your advisor as stated in the offer letter to discuss your study plan and programme requirement.																																											
2	<p>For those who are required to register and pass PREREQUISITE COURSE:</p> <p>a) Student is not allowed to register any other courses stated in No. 7 (Credit Requirements) before passing the prerequisite course/s.</p> <p>b) However, student is allowed to take the prerequisite course/s with:</p> <ul style="list-style-type: none"> SPS5999/SPS6999 Postgraduate Intensive English 2 (PIE2) – for international student only Malay Language Communication (LPM2100) – for international student only <p>c) Student is given a maximum of two (2) semesters only to pass the prerequisite course with provisional status. If the student fails the prerequisite course twice, his studies status will be 'Suspended', and the student will be allowed to continue studying after passing it. However, if the student fail, your candidature will be terminated in the following semester.</p> <p>Note: The student is strongly advised to refer to your advisor and Postgraduate Department at the Faculty/Institute.</p>	Semester 1																																										
3	<p>For INTERNATIONAL STUDENT, you must:</p> <p>a) Register for Malay Language Communication (LPM2100) during the first semester - except for those who have been granted for course exemption and must get 'M' grade;</p> <p>AND</p> <p>b) Register and pass Postgraduate Intensive English (PIE) 2 within the first two (2) consecutive semesters if your English Proficiency Score is as follows:</p> <ul style="list-style-type: none"> Band 5.5 for IELTS (Academic Training); or 51 – 64 for TOEFL Internet-based; or Band 3.5 (score 164 – 210) for MUET; or 51 – 58 for PTE Academic; or Level 107 and 108 of CIEP at ELS Language Centre; or Level 108 and 109 of Placement Test result at ELS Language Centre; or 162 – 168 for Cambridge Linguaskill; or B2 Low of CEFR; or Its equivalent test <p>Note: Students who fail PIE2 after two attempts shall be suspended [Rule 54 (v) b]. His candidacy shall be reinstated only if he passes PIE2 at the third attempt, otherwise his candidacy shall be terminated.</p>	Semester 1																																										
4	<p>Register for Doctoral (SPS6999) / Master's Research (SPS5999) (Compulsory) EVERY semester until your thesis is submitted for examination.</p> <p>Notes:</p> <ul style="list-style-type: none"> Get advice from your supervisor on the number of research credits (3, 6, 9, or 12) that is appropriate for your workload of the semester. You will not be allowed to submit your research progress report (PU/S/BR04/GS-11) at the end of semester if you fail to register for this course every semester. 	Every semester																																										
5	<p>Register AGR5201 – Advanced Statistical Methods (Compulsory) or subject related to Research Methodology no later than the second semester of your study, otherwise your status will be "Suspended".</p> <p>Notes: Student can choose either one but get advice from your supervisor/advisor.</p>	Semester 1 or 2																																										
6	<p>Credit Requirement</p> <p>a) Register the courses as advised by your advisor/supervisor before the 2nd week of semester.</p> <table border="1"> <thead> <tr> <th colspan="2">Master by research</th> <th colspan="2">PhD</th> </tr> </thead> <tbody> <tr> <td colspan="2">Master students are required to complete 6 credit hours of coursework.</td> <td colspan="2">PhD students are required to complete 6 credit hours of coursework.</td> </tr> <tr> <td>Coursework</td> <td>No. of Credit</td> <td>Coursework</td> <td>No. of Credit</td> </tr> <tr> <td>Research Methodology</td> <td>3</td> <td>Research Methodology</td> <td>3</td> </tr> <tr> <td>Elective course</td> <td>3</td> <td>Elective course</td> <td>3</td> </tr> </tbody> </table> <p>b) Register for Doctoral/Master's Research Proposal Seminar no later than the second semester of your study.</p> <table border="1"> <thead> <tr> <th>Master by research</th> <th>PhD</th> </tr> </thead> <tbody> <tr> <td>SPS5903</td> <td>SPS6903</td> </tr> </tbody> </table> <p>c) Consult with your advisor/supervisor to ensure that the "course status" [Compulsory (YW), Audit (AU) or Elective (ELF)] and series of your registered courses are correct as this may affect your Cumulative Grade Point Average (CGPA).</p> <table border="1"> <thead> <tr> <th rowspan="2">Program</th> <th rowspan="2">No. of Credit</th> <th colspan="3">Course Code</th> </tr> <tr> <th>4000 Series</th> <th>5000 Series</th> <th>6000 Series</th> </tr> </thead> <tbody> <tr> <td>PhD</td> <td>6</td> <td>Audit only</td> <td>Allowed</td> <td>Allowed</td> </tr> <tr> <td>Master</td> <td>6</td> <td>Allowed</td> <td>Allowed</td> <td>Not Allowed</td> </tr> </tbody> </table> <p>Note: 6 credits requirements applicable for both new PhD and Master by Research students who are enrolled beginning in First Semester 2023/2024 and onwards.</p>	Master by research		PhD		Master students are required to complete 6 credit hours of coursework.		PhD students are required to complete 6 credit hours of coursework.		Coursework	No. of Credit	Coursework	No. of Credit	Research Methodology	3	Research Methodology	3	Elective course	3	Elective course	3	Master by research	PhD	SPS5903	SPS6903	Program	No. of Credit	Course Code			4000 Series	5000 Series	6000 Series	PhD	6	Audit only	Allowed	Allowed	Master	6	Allowed	Allowed	Not Allowed	Semester 1 or 2
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PhD	6	Audit only	Allowed	Allowed																																								
Master	6	Allowed	Allowed	Not Allowed																																								
7	<p>Nominate your Supervisory Committee through GS-10a in the student portal within the first 2 semesters of study, otherwise your status will be "Suspended" in the third semester and will be 'Terminated' in the fourth semester if no action taken.</p> <p>Note: The Supervisory Committee should comprise a chairman and at least one other members for PhD and Master student.</p>	Semester 1 or 2																																										
8	<p>Submit your Research Progress Report (GS-11) EVERY semester through your student portal within the stipulated period. Refer to the current Academic Calendar and Important Dates for the timeline and updates.</p> <p>Failure in submitting your GS-11 will result in 'TM' for your grade for SPS5999/SPS6999 and your study status will become 'Probation' in that semester. Your study status will be 'Terminated' if you received 'TM' for second time.</p>	Every semester																																										

POSTGRADUATE STUDENT CHECKLIST [FACULTY OF AGRICULTURE]

	<p>Note: Your study status may be affected if you miss the date for course registration, deferment of semester or any other candidature matters.</p>							
9	<p>Register for Doctoral/Master's Research Seminars which consist of:</p> <table border="1"> <thead> <tr> <th>Master by Research</th> <th>PhD</th> </tr> </thead> <tbody> <tr> <td>PRT5903 Final Seminar</td> <td>PRT6903 Progress Seminar</td> </tr> <tr> <td></td> <td>PRT6904 Final Seminar</td> </tr> </tbody> </table> <p>Notes: The coordinator for this is Dr. Izharuddin Shah (izharuddin@upm.edu.my)</p>	Master by Research	PhD	PRT5903 Final Seminar	PRT6903 Progress Seminar		PRT6904 Final Seminar	Semester 3 - 4
Master by Research	PhD							
PRT5903 Final Seminar	PRT6903 Progress Seminar							
	PRT6904 Final Seminar							
10	<p>Sit for the Comprehensive Examination (CE) after completion of required coursework by the 4th semester for full-time mode and 6th semester for part-time mode (for PhD only).</p> <p>Note: The CE shall consist of both written and oral examination, and you are required to pass both examinations.</p> <ul style="list-style-type: none"> You are not permitted to take the oral examination until you have passed the written examination. The oral examination shall be conducted not later than 30 days after the written examination 	Semester 3 - 4						
11	<p>Notice of Thesis Submission (GS-14a)</p> <p>a) A student must give notice of intention to submit his thesis at least 3 months in advance, accompanied by the following documents:</p> <ul style="list-style-type: none"> Table of Contents Thesis Abstract <p>b) The student should discuss their intention to submit the GS-14a form with the Supervisory Committee. If the committee agrees, inform the Deputy Dean of the Faculty/School or Deputy Director of the Institute.</p> <p>c) The faculty/school/institute will submit student's information to the SGS once the student fulfils the requirements for the notice of thesis submission as follows:</p> <ul style="list-style-type: none"> the study status must be 'Continue'. the Supervisory Committee has been appointed. passed all compulsory courses with a minimum CGPA of 3.000 (6 credits for PhD and Masters). passed SP55903/SP56903 – Seminar (Research Proposal) passed Malay Language Course (for international students) passed Comprehensive Examination (CE) for PhD programme; and Settled all outstanding fees. <p>Note: Students are required to submit a hard copy of the GS-14a form to the office of Deputy Dean (Graduate Studies) at the Faculty/School or Deputy Director at the Institute.</p>	Semester 5						
	<p>Nomination of Examination Committee (GS-14b)</p> <p>a) Recommendation by the Faculty/Institute b) Review by the JKKPPPTP c) Endorsement by the University Graduate Studies Committee (JKPSU)</p> <p>Members of Examination Committee:</p> <ul style="list-style-type: none"> Chairman 2 internal (for PhD)/1 internal (for Master) 1 external Assistant Chairman 							

	<p>Notes: The Examination Committee must fulfil the criteria set forth by the University.</p>	
12	<p>Thesis Submission for Examination (GS-15a)</p> <p>a) Complete GS-15a form online through student portal. b) Print the form and get endorsement from the Supervisory Committee and the Faculty/Institute. c) Submit the form together with softcopy of the thesis (A4 format) and plagiarism report (i.e., Turnitin) ($\leq 30\%$), to SGS through email sgs_thesis@upm.edu.my.</p> <p>Notes: The student shall submit the thesis only after appointment of the Examination Committee.</p>	Semester 6
13	<p>Process of viva, correction, and graduation</p> <p>Notes: Please refer to Postgraduate Candidature Checklist</p>	Semester 6-7

Read through the Postgraduate Student Handbook School of Graduate Studies in the following link or download the Handbook as a PDF: [Postgraduate Handbook 2023](#)

Contact Us

Deputy Dean Graduates Studies, Research and International Office:

Nama : Siti Nurhajar Roslan
Telephone : 03- 9769 4976
Email : sitinurhajar@upm.edu.my

Nama : Syaza Safwanah Shahudin
Telephone : 03- 9769 4980
Email : syaza@upm.edu.my



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LIST OF COURSE OFFERED (2nd SEMESTER 2023/2024)

1 Go to Post Graduate Faculty of Agriculture Website



TEACHING & LEARNING

This column was developed as the main reference for active students of the Faculty of Agriculture....more...

- Academic Calendar
- List Of Courses Offered
- Postgraduate Candidature Checklist
- Form Submission

2 Teaching & Learning > List of Courses Offered

LIST OF COURSE OFFERED - FACULTY OF AGRICULTURE (FIRST SEMESTER 2023/2024)

LECTURE	DAY	TIME	LOCATION	LECTURER NAME	LECTURER NAME ₂	LECTURER NAME ₃	SECTION	MAX STUDENT	FINAL EXAM DATE	EXAM TIME	EDIT	DELETE
11	PLP4601 - PESTICIDE SCIENCE (3)	MONDAY / WEDNESDAY	1000-1200 / 1400-1700	BK3 / MAKMAL SERBAGUNA B	NORHAYU BINTI ASIB		1	50				

List Of Courses Offered

Jadual Waktu Kuliah
Lecture Time Table

Semester 1 2023/2024



Semester 2 2023/2024



3 Download PDF File

LIST OF COURSE OFFERED (2nd SEMESTER 2023/2024)

Sample:

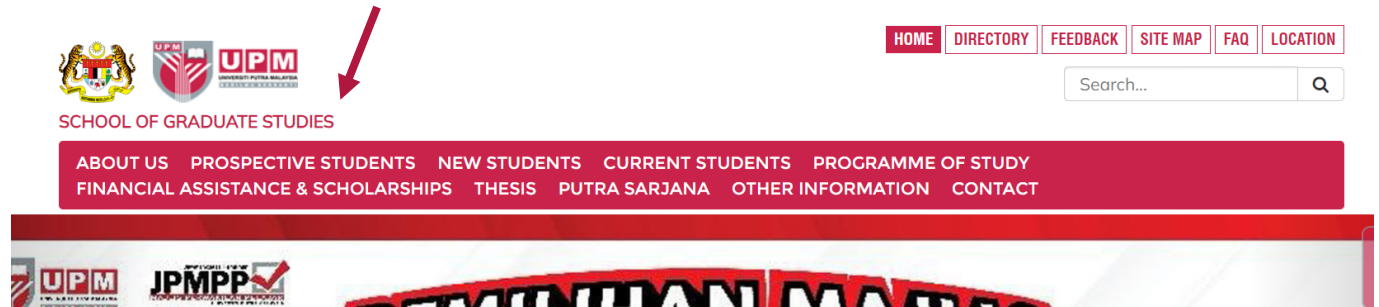
LIST OF COURSE OFFERED - FACULTY OF AGRICULTURE SECOND SEMESTER 2023/2024

NO.	DEPARTMENT	CODE	COURSE	TIME/DAY	VENUE	LECTURE
1	RESEARCH	AGR4101	ADVANCE AGRICULTURAL BOTANY	1400-1600 / 0900-1200 MONDAY/WEDNESDAY	BSE / MAKMAL AGRO	KHAIRIL MAHMUD
2		AGR4203	QUANTITATIVE GENETICS	1000-1200 / 1400-1700 TUESDAY/WEDNESDAY	BK6 / BSD	NAZATUL SHIMA SHAHARUDIN SHAIRUL IZAN BINTI RAMLEE
3		AGR5201	ADVANCED STATISTICS	1200-1400 / 0900-1200 MONDAY/WEDNESDAY	BK5 / MAKMAL KOMPUTER E	NAZATUL SHIMA SHAHARUDIN MASHITAH JUSOH
4		SHW5402	ANIMAL NUTRITIONAL PHYSIOLOGY	0900-1100 FRIDAY	BSC	NAZRI NAYAN
5		SHW4404	APPLIED ANIMAL NUTRITION	0800-1000 / 1400-1700 MONDAY/THURSDAY	BSB / MAKMAL PASTURA	NAZRI NAYAN
6		PLP4001	PEST CONTROL	1100-1300 / 1400-1700 MONDAY/MONDAY	BSE	SITI IZERA
7		PLP4002	PESTICIDE APPLICATION TECHNIQUE	0800-1000 / 1400-1700 THURSDAY/MONDAY	BK4 / MSC	NORHAYU BINTI ASIB NORIDA MAZLAN
8		PLP4003	BIOLOGICAL CONTROL ON CROP	0800-1000 / 1500-1800 TEUSDAY/FRIDAY	BSE / MSC	KHAIRULMAZMI BIN AHMAD WONG MUI YUN
9		PLP4101	ENTOMOLOGI	0800-1000 / 1400-1700 FRIDAY/FRIDAY	BK4 / MSC	ANIS SYAHIRAH LAU WEI HONG
10		PLP4201	PATOLOGI TUMBUHAN	1000-1200 / 1400-1700 TEUSDAY/WEDNESDAY	BSE / MSA	GANESAN VADAMALAI NORSAZILAWATI
11		PLP4601	PESTICIDE SCIENCE	1000-1200 / 1400-1700 TEUSDAY/THURSDAY	BSB / MSC	NORHAYU ASIB NORIDA MAZLAN

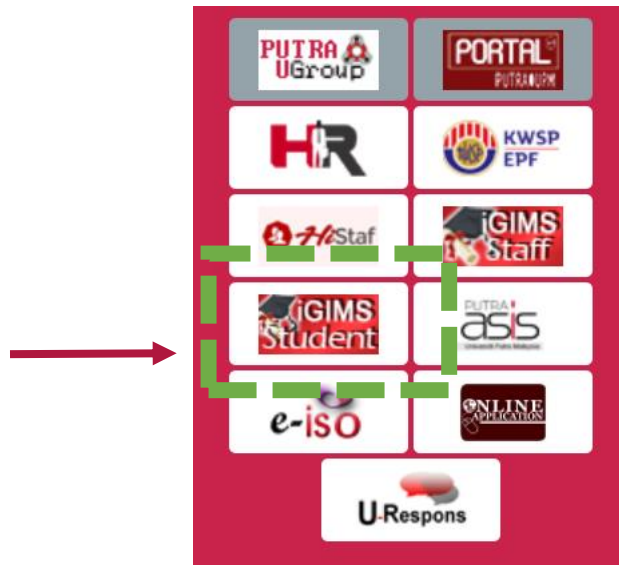


POSTGRADUATE FORM

1 Go to School of Graduate Studies Website



Faculty of Agriculture



2 Bottom of website > IGIMS Student

3 Download Form/Document

LIST OF POSTGRADUATE FORM

Sample:

Nomination of Supervisory Committee (GS10a)

Reconstitution of Supervisory Committee (GS10b)

Notice of Thesis Submission (GS14b)

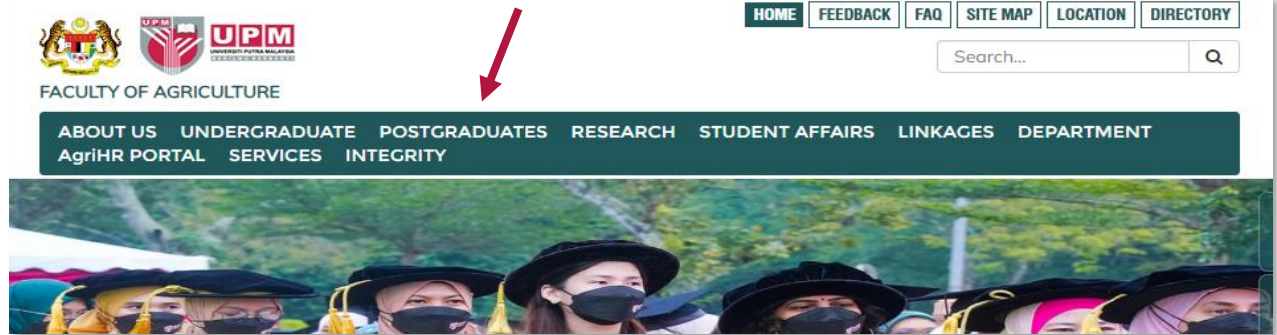
Thesis Submission for Examination (GS15a)

Submission of Thesis after Final Examination [Viva Voce] (GS16a)

Information on Publication during Candidature (GS25)

FORM SUBMISSION TO FACULTY OF AGRICULTURE

1 Go to Post Graduate Faculty of Agriculture Website



TEACHING & LEARNING



This column was developed as the main reference for active students of the Faculty of Agriculture....[more...](#)

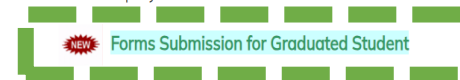
- Academic Calendar
- List Of Courses Offered
- Postgraduate Candidature Clerk
- Form Submission

2 Teaching & Learning > Form Submission

» POSTGRADUATES » TEACHING & LEARNING » Form Submission

Form Submission

Dear postgraduate students of Faculty of Agriculture, effective March 2024, the following form submissions to the Deputy Dean's office can be done online via these links:



3 Via Google Form

FORM SUBMISSION VIA GOOGLE FORM

FACULTY OF AGRICULTURE SISWAZAH | *POSTGRADUATE*

Effective 2024, documentation submitted to The Office of Deputy Dean (Graduate Studies, Research and International), Faculty of Agriculture will be processed via Google Form. List of documentation related to Postgraduate Scope are as follows:

1. Application for Official Letter from Deputy Dean
2. Nomination of Supervisory Committee (GS10a)
3. Reconstitution of Supervisory Committee (GS10b)
4. Notice of Thesis Submission (GS14b)
5. Thesis Submission for Examination (GS15a)
6. Submission of Thesis after Final Examination [Viva Voce] (GS16a)
7. Information on Publication during Candidature (GS25)

INSTRUCTIONS:

Kindly fill in all the required information and upload the completed document.

Rename the uploaded document/file with your Matric Number and Your Name.

For example: " **GS65895 Mahmud Adli** "

- **Ensure that you attach the completed form. Incomplete forms will not be processed!**
- **The preferred format for the document/file is a compressed combination in a single PDF.**

Sample:

URUSAN KATEGORI *

Choose your application.

Application for Official
Letter from Deputy
Dean

- Application for Official Letter from
Deputy Dean

Nomination of
Supervisory Committee
(GS-10a)

- Penamaan JK Penyeliaan /
Nomination of Supervisory
Committee (GS10a)

Reconstitution of
Supervisory Committee
(GS-10b)

Notice of Thesis
Submission (GS14a)



STUDY STATUS CATEGORIES

Good Standing	CGPA 3.00 and above
Probation	<input type="checkbox"/> CGPA 2.50 – 2.99 <input type="checkbox"/> If the student receives a 'TM' grade for his semester research progress
Termination	<input type="checkbox"/> < CGPA 2.50 <input type="checkbox"/> < 3.00 for two (2) semesters <input type="checkbox"/> Two (2) TMs for Progress Report (GS-11) <input type="checkbox"/> Exceed max duration of study <ul style="list-style-type: none"> • Masters: 6+3 • PhD: 10+3 <input type="checkbox"/> Fail Comprehensive Exam (CE) twice <input type="checkbox"/> Fail PIE2 thrice
Dropped	<input type="checkbox"/> Does not register by the beginning of the third (3 rd) week of the semester <input type="checkbox"/> Have not paid the semester fees
Suspended	<input type="checkbox"/> Fail to send certificate for student under provisional by the end of second (2 nd) semester <input type="checkbox"/> Fail to form supervisory committee by the end of second (2 nd) semester <input type="checkbox"/> Fail to register SPS5903 by the end of second (2 nd) semester
TM	Unsatisfactory



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1. CENTRE FOR MANAGEMENT OF WAQAF, ZAKAT & ENDOWMENT (WAZAN)

Open: Monday - Friday.

+603 9769 6155 / 6156

+603 9769 2048

wazan@upm.edu.my

2. More Information: Zakat Application

ewazan.upm.edu.my

- Zakat Application For Student?
- Who Are Able To Apply?
- How About Zakat Application Process?
- What Should I Provide?
- How To Apply?

STUDENT WHO ARE ABLE TO APPLY?

- MUSLIM
- FULL TIME STUDENTS ONLY (FOUNDATION, DIPLOMA, BACHELOR DEGREE, MASTER, DOCTOR OF PHILOSOPHY)
- WILL BE DETERMINED [HAD KIFAYAH](#) BY LEMBAGA ZAKAT SELANGOR (LZS)

HOW TO APPLY?

ONLINE at <http://ewazan.upm.edu.my/>

FURTHER ENQUIRES?

HOTLINE 010-7898566

STUDENT' SPONSORSHIP

3

RESEARCH ASSISTANT



Penolong Penyelidik Merujuk kepada individu yang dilantik secara rasmi bagi...[more...](#)

- PERMOHONAN RA FAKULTI PERTANIAN
- PROSES PERMOHONAN RA
- CARTA ALIRAN PROSES PEMBAYARAN GAJI RA
- GARIS PANDUAN PELANTIKAN RA

2

ENUMERATOR



UNTUK PERMOHONAN ENUMERATOR, MOHON JASA BAIK PEMOHON UNTUK ISI MAKLUMAT PADA LINK INI....[more...](#)

- PERMOHONAN ENUMERATOR FAKULTI PERTANIAN
- GARIS PANDUAN PENGAMBILAN ENUMERATOR
- SENARAI SEMAK PERMOHONAN ENUMERATOR
- CARTA ALIR PROSES PENGAMBILAN ENUMERATOR
- TUNTUTAN ENUMERATOR

1

SKIM BIASISWA PENYELIDIKAN & BANTUAN KEWANGAN



Biasiswa Pembantu Penyelidik Siswazah (GRA); Fellowship Penyelidikan Siswazah...[more...](#)

- GRADUATE RESEARCH ASSISTANTSHIP (GRA)
- GRADUATE RESEARCH FELLOWSHIP (GRF)
- SPECIAL GRADUATE RESEARCH ALLOWANCE SCHEME (SGRA)
- INTERNATIONAL GRADUATE STUDENT SCHOLARSHIP (IGSS)
- PUTRA ALUMNI SCHOLARSHIP SCHEME (PASS) - LOCAL
- PUTRA ALUMNI SCHOLARSHIP SCHEME (PASS) - INTERNATIONAL
- FINANCIAL ASSISTANCE TO ATTEND INTERNATIONAL PRESENTATION

FINANCIAL SUPPORT

RESEARCH SPONSORSHIP SCHEME

1

GRADUATE RESEARCH ASSISTANTSHIP (GRA)

2

SPECIAL GRADUATE RESEARCH ALLOWANCE SCHEME (SGRA)

3

GRADUATE RESEARCH FELLOWSHIP (GRF)

4

INTERNATIONAL GRADUATE STUDENT SCHOLARSHIP (IGSS)

5

PUTRA ALUMNI SCHOLARSHIP SCHEME (PASS) – LOCAL / INTERNATIONAL

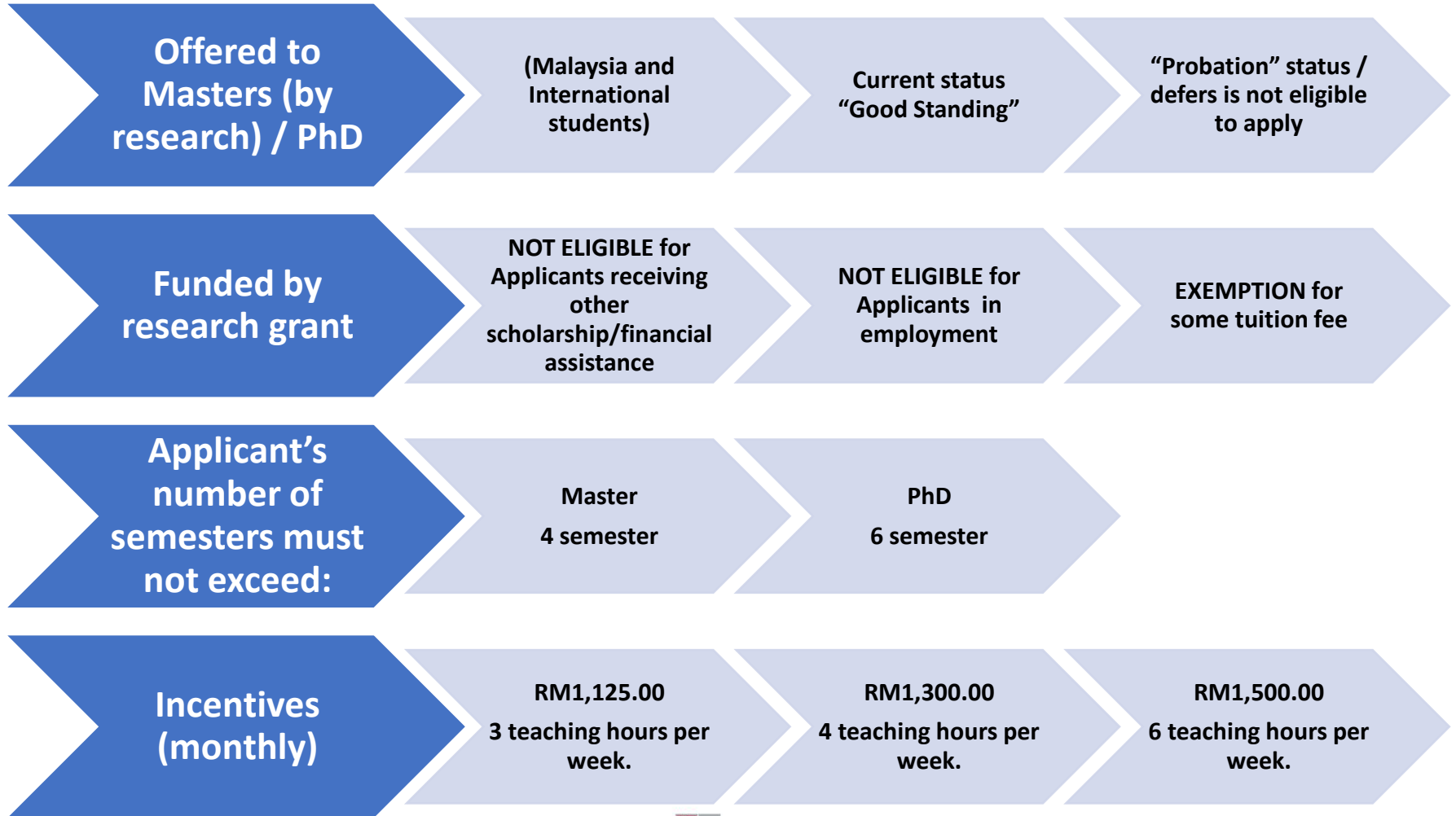
6

FINANCIAL ASSISTANCE TO ATTEND INTERNATIONAL PRESENTATION



GRADUATE RESEARCH ASSISTANT (GRA)

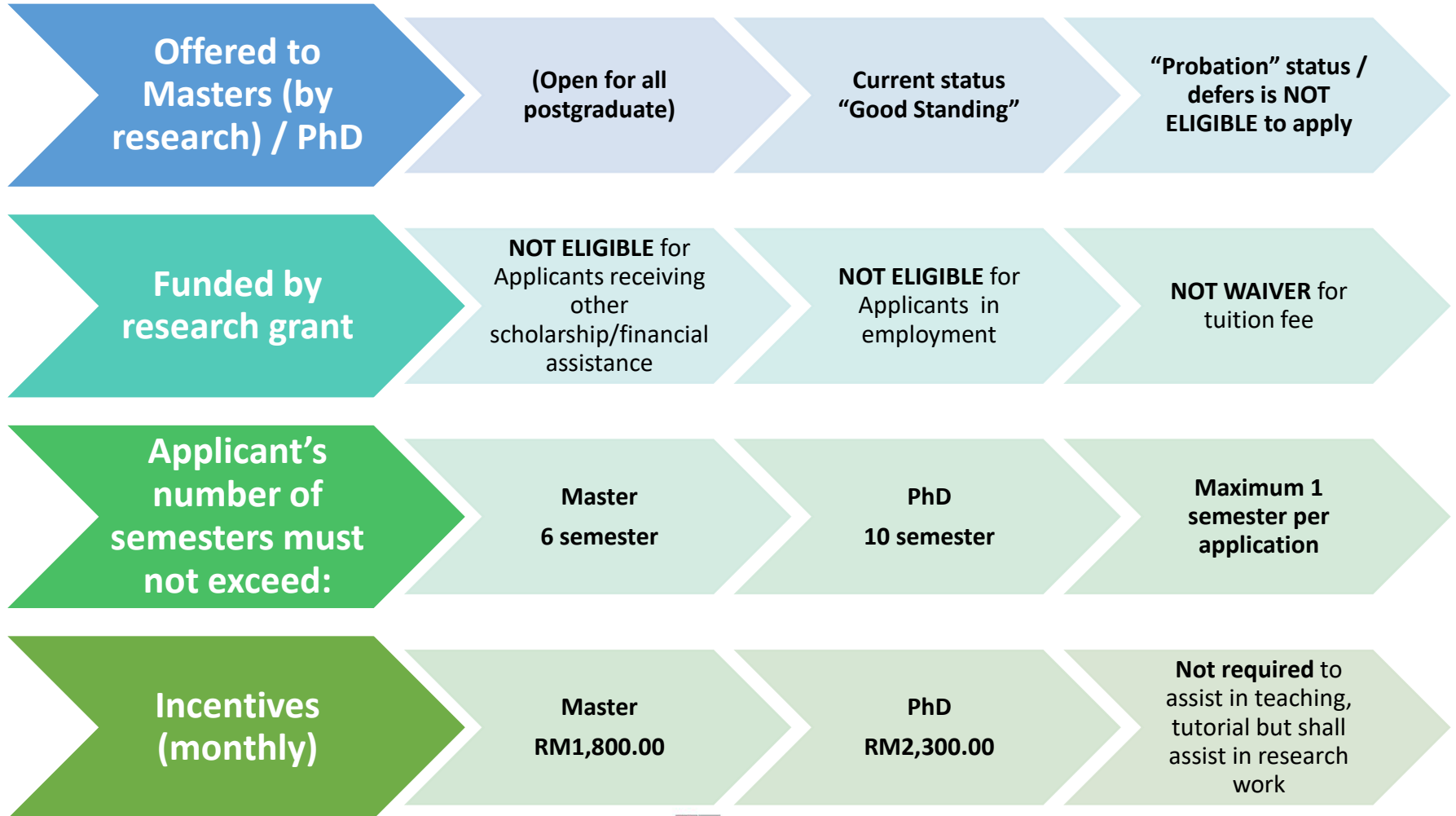
RESEARCH SPONSORSHIP SCHEME





SPECIAL GRADUATE RESEARCH ALLOWANCE (SGRA)

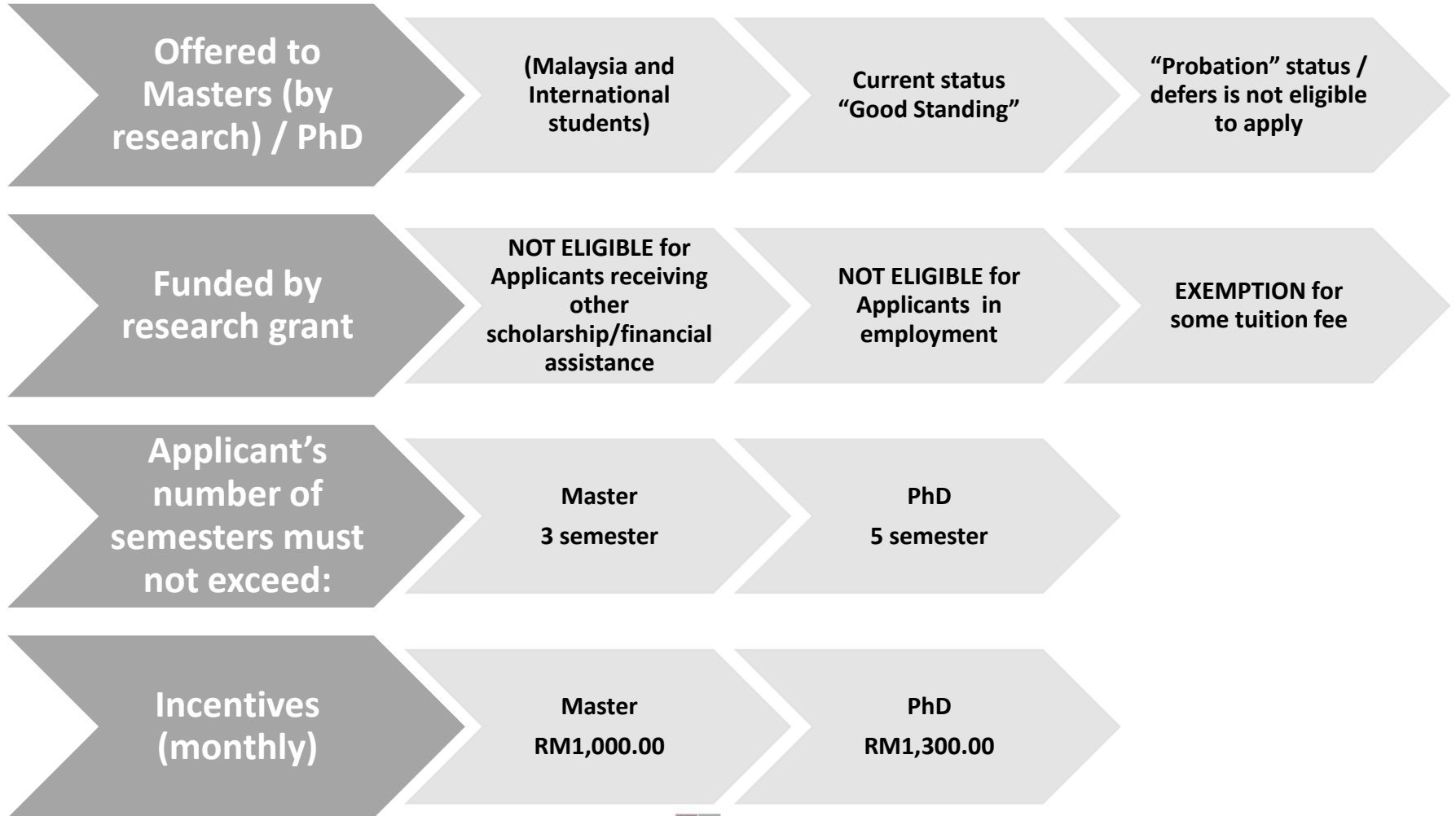
RESEARCH SPONSORSHIP SCHEME





GRADUATE RESEARCH FELLOWSHIP (GRF)

RESEARCH SPONSORSHIP SCHEME





ENUMERATOR OTHERS

Enumerator category :

- Student service enumerator (RM 7.00 – RM 10.00 per hour)
- Daily service enumerator (RM 54.00 – RM 90 per day)
- Sampling / questionnaire enumerator (RM 5.00 – RM 35.00 for one)

Maximum 3-month services in 1 year.



RESEARCH ASSISTANT OTHERS

STUDENT NOT APPLICABLE

AWARDS POSTGRADUATE

Best Student PhD Prize in Animal Science Programme

Certificate and Cash RM3,000

Best PhD graduates in animal science:
get a CGPA of at least 3.50,

- High CGPA
- publication in journals (Q1 and Q2)
- Join any other activities, club, seminar, conference

Faculty of Agriculture Master of Science Prize

Certificate and Cash RM1,000

Faculty of Agriculture Master of Science Prize:
get a CGPA of at least 3.50,

- High CGPA
- publication in journals (Q1 and Q2)
- Have presented papers at international or national seminars/conferences

AWARDS POSTGRADUATE

Plantation Management Master Prize

Certificate and Cash RM1,000

Best awards Plantation Management Master Prize:
get a CGPA of at least 3.50,

- High CGPA in the Plantation Management Master's Program
- Top Marks in projects and impact projects

Gerhardt Malaysia Best Student Prize for Master in Animal Science

Certificate and Cash RM2,000

Gerhardt Malaysia Best Student Prize for Master in Animal Science:
get a CGPA of at least 3.50,

- Obtain the highest score for the score card that has been set by the Faculty taking into account the number of semester
- publication in journals (Q1 and Q2)

AWARDS POSTGRADUATE

Gerhardt Malaysia Master's Research Excellence Award in Soil Science

Certificate and Cash RM2,000

Best awards Gerhardt Malaysia
Master's Research Excellence Award
in Soil Science:

- Get a CGPA of at least 3.75
- Field of Research must be related to Soil Science

Gerhardt Malaysia of Science Prize in Aquaculture

Certificate and Cash RM2,000

Best awards Gerhardt Malaysia of
Science Prize in Aquaculture:
get a CGPA of at least 3.50,

- Obtain the highest score for the score card that has been set by the Faculty taking into account the number of semesters
- publication in journals (Q1 and Q2)

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• <https://www.youtube.com/@fakultipertanianupm/featured>



• <https://www.tiktok.com/@putrabestupm>



Terima Kasih | Thank You

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BERILMU BERBAKTI
WITH KNOWLEDGE WE SERVE